

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
JULY 25, 2016

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Maryann Perro, Maria Flynn, Ron Pascrell, Lisa Marshall, Dina Bargiel, Bob Kassai, Mark Salemi

Members Absent – Jo-Anne Mitchell, Tom Bolen

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

217-01 - APPROVAL OF MINUTES

Motion by SALEMI Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the June 1, 2016 special meeting, June 13, 2016 workshop meeting and the June 20, 2016 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the June 1, 2016 special meeting, June 13, 2016 workshop meeting and the June 20, 2016 regular meeting.

Roll Call: 7 YES

SUPERINTENDENT'S REPORT

Dr. Pillari reported that the summer staff is getting ready for the start of the new school year. The ELA curriculum is being finalized in hopes of approving it at the August meeting. The ESY program is running smoothly. She also congratulated Mrs. Cenatiempo, who has taken a job as Superintendent in Sussex County.

BOARD ATTORNEY'S REPORT

Mr. Merlino stated that the Clifton Boys & Girls Club has approved & signed our lease agreement. He also said that the Superintendent evaluation is due in September and will be emailing the Board the documents shortly.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by FLYNN to accept the recommendation of the Superintendent to approve the following consent agenda numbers 217-02 through 217-09.

Roll Call: 7 YES

217-02 -APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the June 2016 Register Report.

217-03 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$645,585.40

<u>Bill List No.</u>	<u>Amount</u>
#72	\$329,345.64
#60	\$296,412.35
L01	\$ 19,827.41

217-04- ACCEPTANCE OF RESIGNATION – J. CENATIEMPO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Jennifer Cenatiempo, Principal at Beatrice Gilmore, effective July31, 2016.

217-05- APPROVAL OF IDEA SUBMISSION- 2016-2017

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to submit the IDEA application for 2016-2017 and accepts the 2016-2017 IDEA grant award as listed below, upon the approval of the FY2017 IDEA application.

Basic \$263,127
Preschool \$ 8,976

217-06- SUBMISSION OF THE 2016-2017 NCLB GRANT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to submit the NCLB application for 2016-2017 and accepts the 2016-2017 NCLB grant award in the amount of \$333,421 upon the approval of the FY2017 NCLB application.

217-07 - SALE OF USED TEXTBOOKS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve sale of 450 used, grades 5-8, social studies textbooks (no longer in use due to purchase of new social studies curriculum), to The Northeast Book Company, for \$2,285.00.

217-08 - ACCEPTANCE OF RESIGNATION – A. PEREIRA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Alysea Pereira, part time aide, effective immediately.

217-09 - WORKSHOP/TRAVEL REIMBURSEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2016-2017 school year:

Name	Activity	Date	Fee	Travel
James Grochowski	National Autism Conference	8/1-8/4 2016	\$250	NA

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

217-10 - CHANGE IN ASSIGNMENT – F. ORIGENE

Motion by FLYNN Seconded by PASCRELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the change in assignment for Fritzner Origene, from substitute custodian to part time custodian, at a rate of \$21.88/hr., not to exceed 27.5 hrs/wk., no benefits. (Employee has black seal license) Effective September 1, 2016.

Roll Call: 7 YES

217-11 - APPOINTMENT OF HIRE – L. SVERDLOVE

Motion by FLYNN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Lesley Sverdlove, as a Special Ed Teacher at Memorial, MA, Step I, \$60,770, as per WPEA guide, effective September 1, 2016-June 30, 2017.

Roll Call: 7 YES

217-12 - REAPPOINTMENT OF LUNCH AIDES FOR THE 2016-2017 SCHOOL YEAR

Motion by FLYNN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the reappointment of the following lunch aides for the 2016-2017 school year, at a rate of \$14.92/hr.;

Charles Olbon: 3 ¼ hrs per. Day/not to exceed 16.25 per week- no benefits

Nancy Caravelli, Margo Bonilla, Marisa Recupero

Beatrice Gilmore: 1 ¾ hrs. per day/not to exceed 8.75 per week- no benefits

Jeanine Patel, Celeste Cannataro, Melissa Heath, Anna Cannataro, Erica DiMartino

Memorial: 1 ¾ hrs. per day/not to exceed 8.75 per week- no benefits

Vivane DeBakhos, Franca Richards, Gloria Ortiz, Marisa Baldecchi, Roula Askar, Salwa Askar

Roll Call: 7 YES

217-13 -APPOINTMENT OF LUNCH AIDES FOR THE 2016-2017 SCHOOL YEAR

Motion by FLYNN Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of the following new lunch aides for the 2016-2017 school year, at a rate of \$14.92/hr.;

Charles Olbon: 3 ¼ hrs per. Day/not to exceed 16.25 per week- no benefits

Joanna Panepinto, Rena Petersen, Stefanie Masi

Roll Call: 7 YES

217-14 - APPOINTMENT OF HIRE – M. CRAWFORD

Motion by FLYNN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Molly Crawford, as a full time secretary at Memorial, Step I, \$44,822, prorated, as per WPEA guide, effective TBD.

Roll Call: 7 YES

217-15 -RESCIND RESOLUTION 216-273 - APPOINTMENT OF HIRE – SPED TEACHER – C. DESANTIS

Motion by FLYNN , Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind resolution 216-273, the appointment of Chloe DeSantis, as a Special Ed teacher at BG, previously approved at the May 23, 2016 regular meeting.

Roll Call: 7 YES

217-16 - APPOINTMENT OF HIRE – SPECIAL ED TEACHER – M. SCISCILLO

Motion by FLYNN , Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Michael Sciscilo, as a Special Ed teacher at BG, BA- Step 1, Class I, Salary \$54,320, as per WPEA guide, effective September 1, 2016-June 30, 2017.

Roll Call: 7 YES

217-17-APPROVAL OF STAFF STIPENDS

Motion by FLYNN , Seconded by PERRO .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2016-2017 school year in accordance with current WPEA contract, as listed:

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Boston Trip	Memorial	Jennifer Caputo	\$275

Roll Call: 7 YES

217-18 - APPOINTMENT OF PART TIME AIDE FOR THE 2016-2017 SCHOOL YEAR

Motion by FLYNN , Seconded by BARGIEL .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Lucia DeStefano, as a part time classroom aide at CO, \$14.92/hr., no benefits, not to exceed 27.5 hrs. per week, effective September 1, 2016- June 30, 2017.

Roll Call: 7 YES

217-19 - APPOINTMENT OF HIRE – SPECIAL ED AUTISM TEACHER – K. TROVATO

Motion by FLYNN , Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Katharine Trovato, as a Special Ed Autism teacher at CO, MA- Step 1, Salary \$60,770, as per WPEA guide, effective September 1, 2016-June 30, 2017.

Roll Call: 7 YES

217-20 - APPOINTMENT OF HIRE – MATERNITY LEAVE REPLACEMENT – K. KING

Motion by FLYNN , Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Katelyn King, as a maternity leave replacement Science teacher at Memorial, \$150 per diem, no benefits, effective September 1, 2016-December 2016.

Roll Call: 7 YES

217-21-ACCEPTANCE OF SETTLEMENT AGREEMENT

Motion by FLYNN , Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the settlement agreement, AR-2015-377, between the Woodland Park BOE and the WPEA, as attached.

Roll Call: 7 YES

217-22 - APPOINTMENT OF PART TIME AIDE FOR THE 2016-2017 SCHOOL YEAR

Motion by FLYNN, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Latoya Carswell, as a part time classroom aide at BG, \$14.92/hr., no benefits, not to exceed 27.5 hrs. per week, effective September 1, 2016- June 30, 2017.

Roll Call: 7 YES

EDUCATION:

217-23 - APPROVAL OF ESTABLISHMENT AND ELIMINATION OF CLASSES

Motion by BARGIEL, Seconded by FLYNN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the following establishment and elimination of classes as follows:

Establish an additional new LLD-mild/moderate Program at Beatrice Gilmore.

Establish a new Behavioral Disabilities Program at Beatrice Gilmore.

Eliminate an existing Autism Program at Beatrice Gilmore.

Establish a new Autism Program at Memorial School.

Roll call: 7 YES

POLICY:

217-24 - APPROVAL OF POLICY & REGULATION REVISIONS-CEP

Motion by KASSAI, Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to suspend the rules of Bylaw 0131 and adopt the following list of policies and regulations for submission of documentation supporting the 2016-2019 Comprehensive Equity Plan to the Department of Education:

Roll Call: 7 YES

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
1140	Affirmative Action Program	Mandated
1523	Comprehensive Equity Plan	Mandated
1530 & R1530	Equal Employment Opportunities	Mandated
1550	Affirmative Action Program for Employment and Contract Practices	Mandated
2200 & R2200	Curriculum Content	Mandated
2260	Affirmative Action Program for School and Classroom Practices	Mandated
2411 & R2411	Guidance Counseling	Mandated
2423 & R2423	Bilingual and ESL Education	Mandated
2610	Educational Program Evaluation	Mandated
2622	Student Assessment	Mandated
5750	Equal Educational Opportunity	Mandated
5755	Equity in Educational Programs & Services	Mandated

217-25 - APPROVAL OF POLICY & REGULATION REVISIONS

Motion by KASSAI, Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revision of the following existing policies & regulations:

Roll Call: 7 YES

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
1220	Employment of Chief School Administrator	Mandated
1310	Employment of School Business Administrator/Board Secretary	Recommended

3111	Creating Positions	Recommended
3124	Employment Contract	Recommended
3125	Employment of Teaching Staff Members	Mandated
3126 & R3126	District Mentoring Program	Recommended
3141	Resignation	Recommended
3144 & R3144	Certification of Tenure Charges	Recommended
3159	Teaching Staff Member/School District Reporting Responsibilities	Recommended
3231	Outside Employment as Athletic Coach	Recommended
3240	Professional Development for Teachers and School Leaders	Mandated
R3240	Professional Development for Teachers and School Leaders	Recommended
3244	In-Service Training	Abolished
5305	Health Services Personnel	Mandated
R5330	Administration of Medication	Mandated
5350 & R5350	Student Suicide Prevention	Recommended
9541	Student Teacher/Interns	Recommended
8441	Care of Injured and ILL Persons	Mandated
8630	Bus Driver/Bus Aide Responsibility	Mandated
R8630	Emergency School Bus Procedures	Mandated

217-26 -APPROVAL OF NEW POLICIES AND REGULATIONS-FIRST READING

Motion by KASSAI , Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the first reading of the following new policies/regulations:

Roll Call: 7 YES

POLICY/REGULATION #	POLICY/REGULATION NAME	MANDATED/RECOMMENDED
R2414	Programs & Services for Students in High Poverty and In High Need School Districts	Mandated
3125.2	Employment of Substitute Teachers	Recommended
4159	Support Staff Member/School District Reporting Responsibilities	Recommended
7481	Unmanned Aircraft Systems(UAS also known as Drones)	Suggested
R8441	Care of Injured and Ill Persons	Mandated
8454	Management of Pediculosis	Recommended

COMMITTEE REPORTS

There were no committee meetings in July. August 8th is the next date for committee meetings.

Mrs. Perro mentioned that the Clifton Boys & Girls Club will be holding a meet and greet on August 15th, from 6:00pm-7:00pm.

Mrs. Bargiel reported that legally, the Special Ed committee, SNAP, needs to post agendas and minutes on the website.

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please

contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Charles Silverstein-Principal, Memorial School

Mr. Silverstein came to the Board to make them aware of the lack of classroom space at Memorial School.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board may take action after Executive Session.

Motion to go into Executive Session at 7:30 p.m. by SALEMI, seconded by BARGIEL
Voice Vote: 7 YES

Motion to return to Regular Session at 8:20 p.m. by SALEMI, seconded by FLYNN
Voice Vote: 7 YES

217-1A – APPOINTMENT OF HIRE- BEATRICE GILMORE PRINCIPAL-S.TOMBACK

Motion by FLYNN Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Sharon Tomback, as principal at Beatrice Gilmore School, salary \$103,000, prorated, for the 2016-2017 school year, effective August 1, 2016.

Roll Call: 6 YES, 1 ABSTENTION-PERRO

ADJOURNMENT

Motion to adjourn at 8:22 p.m. by SALEMI, Seconded by KASSAI

Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

ITEMS DISCUSSED:

- Dr. Pillari reported on student retentions for the year.
- Dr. Pillari reported on the EVVR & HIB semiannual report to the State
- The Board discussed principal selection for Beatrice Gilmore School